

State of Louisiana

Department of Health and Hospitals Office of Aging and Adult Services Traumatic Head & Spinal Cord Injury Trust Fund

Thank you for requesting information from the Traumatic Head and Spinal Cord Injury Trust Fund.

The Application for Services packet includes the application and the Medical Eligibility forms. Please make sure when you return this application the Medical Eligibility form is included. The Medical Eligibility Form MUST be completed and signed by a MEDICAL DOCTOR before sending the application back to us.

PLEASE DO NOT FAX THIS APPLICATION BACK TO US

Return the completed forms to:

THI/SCI Trust Fund Program P.O. Box 2031 – BIN #14 Baton Rouge, LA 70821-2031

If you have any questions, or need any additional information, please feel free to contact our office at: 1-888-891-9441 or (225) 219-2410.

For additional resources, please contact:

The Traumatic Head and Spinal Cord Injury Resource Center 8325 Oak Street,
New Orleans, La 70118
1-504-982-0685
Info@biala.org

Sincerely,

Alicia Smith

Program Manager

The Traumatic Head and Spinal Cord Injury

Trust Fund

must always be

the last source used to

pay for services.

Traumatic Head and Spinal Cord Injury

Trust Fund Program

P.O. Box 2031 Bin 14 Baton Rouge, LA 70821-2031

Email: THSCI@la.gov

1-888-891-9441

Injury Trust Fund

and Spinal Gord

Traumatic Head

*

DEPARTMENT OF HEALTH
AND HOSPITALS

Aging and Adult Services

To apply for services:

Traumatic Head and Spinal Cord Injury Trust Fund Program P.O. Box 2031 Bin 14 Baton Rouge, LA 70821-2031

1-888-891-9441 Email: THSCI@la.gov

This public document was published for a total cost of \$888.93 10,000 copies of this public document were published in this first printing. This document was produced by the Department of Health and Hospitals Office of Aging and Adult Services. It was printed in accordance with standards for printing by State Agencies established pursuant to R.S. 43:31. This publication was supported by the Traumatic Head and Spinal Cord Injury Trist Fund, 628 North 4th Street, Baton Rouge, LA 70802.

What is the Trust Fund Program?

The Trust Fund Program was created by Act 654 of the 1993 Regular Session of the Louisiana Legislature.

The Trust Fund Program receives funding from additional fees which are imposed on motor vehicle violations in Louisiana for offenses of driving under the influence, reckless operation and speeding.

The program provides services in a flexible, individualized manner to Louisiana citizens who survive traumatic head or spinal cord injuries to enable them to return to a reasonable level of functioning and independent living in their communities.

What is a Traumatic Head Injury?

An insult to the head, affecting the brain, not of a degenerative or congenital nature, but caused by an external physical force that may produce diminished or altered state of consciousness which results in an impairment of cognitive abilities or physical functioning. The impairment may be either temporary or permanent and cause partial or total functional disability psychological maladjustment.

What is a Spinal Cord Injury?

An insult to the spinal cord, not of a degenerative or congenital nature, but caused by an external physical force resulting in paraparesis/paraplegia or quadraparesis/quadriplegia.

What is the eligibility criteria for the Trust Fund Program?

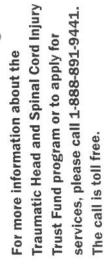
- ▶ Meet the definition of traumatic head injury or spinal cord injury as defined in this brochure.
- Be "medically stable" by having normal vital signs, no progression of deficits and/ or no deterioration of physical or cognitive status; and by not requiring acute daily medical intervention.
- ► Have reasonable expectation to achieve a predictable level of outcome to achieve improvement in quality of life and/or functional outcome.
- Be willing to accept treatment from a Trust Fund approved facility or program.
- ▶ Be a resident of Louisiana, a U.S. citizen, and officially domiciled in Louisiana at the time of injury and during the provision of services.
- Have exhausted all other governmental and private sources of funding for services.
- Provide proof of denial from other sources of funding for services.
- Must complete and submit an appropriate application for services from the Trust Fund Program.

What limitations apply to this program?

- The Trust Fund will not provide any service that is experimental.
- The service providers must be approved by the Traumatic Head & Spinal Cord Injury Trust Fund Program. In-state facilities/ programs are given priority for approval as service providers.
- Services are provided on a first-come, first-served basis.
- Expenditures shall not exceed \$15,000 for any 12-month period with a \$50,000 lifetime maximum per person.

What is provided by the Trust Fund Program?

- ▶ Evaluations
- Post-acute medical care rehabilitation
- ▼ Therapies
- ▶ Medication
- ◆ Attendant care
- Equipment necessary for activities of daily living





APPLICATION FOR SERVICES TRAUMATIC HEAD AND SPINAL CORD INJURY TRUST FUND PROGRAM P.O. Box 2031-BIN #14, BATON ROUGE, LA 70821-2031 • PHONE 1-888-891-9441 OR (225) 219-2410 Name: (Last, First, MI) Social Security Number: Telephone Number: () -Home Address: City: _____ State: LA Zip Code: ____ Mailing Address (If different from home address) State: <u>LA</u> Zip Code: ____ Please Note if your address or phone number changes before we contact you and you fail to notify us every reasonable attempt will be made to contact you. If we cannot contact you, your name will be skipped and the next person on the waiting list will be contacted. I understand this statement. Parish: Contact Person: T Someone who will know how to contact you in the event you do move. Telephone: () -Date of Birth: Highest Grade Completed Sex: ☐ Male Marital Status: ☐ Single ☐ Married □ Female ☐ Widowed ☐ Divorced How did you hear about the program? List services you are requesting: ☐ Attendant Care ☐ Post Acute Medical Care ☐ Evaluations ☐ Therapies ☐ Equipment Necessary for Daily Living IF OTHER - PLEASE BE MORE SPECIFIC ABOUT SERVICES YOU ARE REQUESTING: Primary Diagnosis: Traumatic Brain Injury ☐ Spinal Cord Injury Primary Treating Physician's Name: Other Physician's Name: Mailing Address: Mailing Address: City: _____ State: ___ Zip: ____ City: ____ State: __ Zip: ____ How were you injured? Date of Injury: State: Where were you living **AT TIME** of the injury? City: Is this where the ACCIDENT TOOK PLACE? () YES () NO State: Were you employed at the time of your injury? \square Yes \square No If yes, give name and address of employer: Are you presently employed? ☐ Yes □ No If yes, give name and address of employer: Please check off all services you are currently receiving: □ SSI ☐ Medicaid □ NOW Waiver SSDI ☐ Medicare ☐ Supports Waiver

☐ Long Term Personal Care

☐ Community and Family Support ☐ State Personal Assistance Services

☐ Vocational Rehabilitation Services

☐ Private Disability Insurance Benefits

□ Veteran's Benefits

☐ Private Medical Insurance

☐ ADHC Waiver

☐ EDA Waiver

PLEASE READ CAREFULLY – DO NOT SIGN UNLESS YOU UNDERSTAND. CALL IF YOU HAVE QUESTIONS. CHECK THE APPROPRIATE BOX IF YOU WANT A COPY

I hereby apply for services through the Louisiana Traumatic Head and Spinal Cord Injury (TH/SCI) Trust Fund. I will voluntarily provide information relative to my disability/injury/accident and resources available to me. Refusal to provide such information could affect my eligibility for services. I understand that such information will be held confidential and will be used only insofar as it affects my eligibility for the program and the delivery of services. Information will be released only with my authority and written consent or as otherwise authorized by the policy of the Louisiana Traumatic Head and Spinal Cord Injury Trust Fund.

I understand that eligibility decisions will be made without regard to sex, race, creed, color or national origin. I further understand that eligibility decisions will be made without regard to disability unless, and only to the extent necessary, authorized by law to comply with Act 654 of the 1993 Louisiana Legislature.

I have been advised that if I am dissatisfied with any Louisiana Traumatic Head and Spinal Cord Injury Trust Fund Program action regarding either eligibility or the provision of services, I may request an Administrative Review with the Program Manager of the Trust Fund Program. The Administrative Review process generally provides for a more timely resolution of disagreements. If the disagreement is not adequately resolved through the Administrative Review, I may request an Advisory Board Review. My request for either an Administrative Review or Advisory Board Review must be made in writing to the Program Manager of the Trust Fund Program, P.O. Box 2031-BIN #14, Baton Rouge, LA 70821-2031, within ten (10) days of learning of the decision with which issue taken.

I certify that the information I have given is true, correct and complete to the best of my knowledge and that knowingly providing false or incorrect information is cause for immediate termination of benefits. I agree to notify my Case Manager or the program office within 30 days if I have a change in my financial condition, my physical or mailing address(es). I understand that if I knowingly provide information which is incorrect, I may be required to reimburse, in whole or in part, the TH/SCI Trust Fund for funds provided to pay for the cost of certain services I have received.

DO NOT SIGN UNLESS YOU FULLY UNDERSTAND THE ABOVE THREE PARAGRAPHS

Signature of Applicant	Date of Application
Signature of Guardian (required if applicant is unc	ler 18 yrs of age)
THIS IS FOR YOUR USE AS A REMINDER. ASSURE THE FOLLOWING FORMS ARE A	PLEASE CHECK OFF EACH FORM BELOW TO TTACHED TO THIS APPLICATION.
MEDICAL ELIGIBILITY FORM	
	E DOCUMENTATION WILL NOT BE PROCESSED

TRAUMATIC HEAD & SPINAL CORD INJURY TRUST FUND P.O. Box 2031-BIN #14, Baton Rouge, LA 70821-2031 • 1-888-891-9441 or (225) 219-2410 • FAX (225) 219-4010

MEDICAL ELIGIBILITY FORM

** FORM MUST BE COMPLETED BY TREATING PHYSICIAN **

Please RETURN to the client - to be mailed back WITH the application

REFE	RRED IN	NDIVIDUAL:	SOCIAL SECURITY NO.:			
I.	MED —	status. Does not require acute medical intervention	of the following:) al vital signs, no progression of deficits and/or deterioration of physical/cognitive			
	-	deficits and/or deterioration of medical condition.)	al signs requiring acute medical attention. Progression of neurologic			
II.	SPIN A. B.	AL CORD INJURY Did the injury result from <u>an insult to the spinal co</u> Cause of injury:	rd caused by external force?YESNO (If NO, go to Item III)			
	C. D.	ParaplegiaQuadriplegia COMMENTS:				
	E.	RECOMMENDATIONS: EvaluationAttendant CarePost Acute Medical CareEquipment necessary for Daily LivingTherapiesOther	EXPLANATIONS FOR OTHER: (Please be specific)			
III.	A. B.	If YES to the above, which of the following were pMotor deficit presentSensory deficit present	ecting the brain, caused by an external force?YESNO roduced by the injury? Altered state of consciousness bresentCognitive/behavioral deficit			
	D. E.	Circle RANCHO Level: 1 2 3 4 5 6 7 8 DIAGNOSIS:				
	F.					
	G.	RECOMMENDATIONS: EvaluationAttendant CarePost Acute Medical CareEquipment necessary for Daily LivingTherapiesOther	EXPLANATIONS FOR OTHER: (Please be specific)			
	PHYS	SICIAN'S SIGNATURE PHY	SICIAN'S PRINTED NAME DATE			
	PRIN	T PHYSICIAN'S ADDRESS	() - PHYSICIAN'S PHONE NUMBER			

NOTE: This form is invalid without signature and readable contact information from the completing physician.

ACADIA 568 NW Court Circle Crowley, LA 70526-4363 (337) 788-8841 ALLEN P. O. Box 150 Oberlin, LA 70655-0150 (337) 639-4966 ASCENSION 828 S. Irma Blvd. - #205 Gonzales, LA 70737-3631 (225) 621-5780 ASSUMPTION P. O. Box 578 Napoleonville, LA 70390-0578 (985) 369-7347 AVOYELLES 312 N. Main St. - #E Marksville, LA 71351-2409 (318) 253-7129 BEAUREGARD P. O. Box 952 DeRidder, LA 70634-0952 (337) 463-7955 BIENVILLE P. O. Box 697 Arcadia, LA 71001-0697 (318) 263-7407 BOSSIER P. O. Box 635 Benton, LA 71006-0635 (318) 965-2301 CADDO P. O. Box 1253 Shreveport, LA 71163-1253 (318) 226-6891 CALCASIEU 1000 Ryan St. - #7 Lake Charles, LA 70601-5250 (337) 437-3572 CALDWELL P. O. Box 1107 Columbia, LA 71418-1107 (318) 649-7364

CAMERON P. O. Box 1 Cameron, LA 70631-0001 (337) 775-5493 CATAHOULA P. O. Box 215 Harrisonburg, LA 71340-0215 (318) 744-5745 CLAIBORNE 507 W. Main St. - Suite 1 Homer, LA 71040-3914 (318) 927-3332 CONCORDIA 4001 Carter St. - #4 Vidalia, LA 71373-3021 (318) 336-7770 DESOTO 105 Franklin St. Mansfield, LA 71052-2046 (318) 872-1149 E. BATON ROUGE 222 St. Louis - #201 Baton Rouge, LA 70802-5860 (225) 389-3940 E. CARROLL P. O. Box 708 Lake Providence, LA 71254-0708 (318) 559-2015 E. FELICIANA P. O. Box 488 Clinton, LA 70722-0488 (225) 683-3105 EVANGELINE 200 Court St. - Ste. 102 Ville Platte, LA 70586-4463 (337) 363-5538 FRANKLIN Courthouse 6560 Main St Winnsboro, LA 71295-2750 (318) 435-4489 GRANT Courthouse 200 Main St. Colfax, LA 71417-1828

IBERIA 300 S. Iberia St. - #110 New Iberia, LA 70560-4543 (337) 369-4407 IBERVILLE P. O. Box 554 Plaquemine, LA 70765-0554 (225) 687-5201 **JACKSON** 500 E. Court St. - #102 Jonesboro, LA 71251-3400 (318) 259-2486 JEFFERSON P. O. Box 10494 Jefferson, LA 70181-0494 (504) 736-6191 JEFFERSON DAVIS 302 N. Cutting Ave. Jennings, LA 70546-5361 (337) 824-0834 LAFAYETTE 1010 Lafayette St. - #313 Lafayette, LA 70501-6885 (337) 291-7140 LAFOURCHE 307 W. 4th St. Thibodaux, LA 70301-3105 (985) 447-3256 LASALLE P. O. Box 2439 Jena, LA 71342-2439 (318) 992-2254 LINCOLN 100 W. Texas Ave Ruston, LA 71270-4463 (318) 251-5110 LIVINGSTON P. O. Box 968 Livingston, LA 70754-0968 (225) 686-3054 MADISON 100 N. Cedar St. Tallulah, LA 71282-3892 (318) 574-2193

MOREHOUSE 129 N. Franklin St. Bastrop, LA 71220-3815 (318) 281-1434 NATCHITOCHES P. O. Box 677 Natchitoches, LA 71458-0677 (318) 357-2211 **ORLEANS** 1300 Perdido St. - #1W23 New Orleans, LA 70112-2127 (504) 658-8300 OUACHITA 122 St John St #114 Monroe, LA 71201-7342 (318) 327-1436 PLAQUEMINES P. O. Box 989 Port Sulphur, LA 70083-0989 (504) 934-3620 POINTE COUPEE 211 E. Main St. New Roads, LA 70760-3661 (225) 638-5537 RAPIDES 701 Murray St. Alexandria, LA 71301-8099 (318) 473-6770 RED RIVER P. O. Box 432 Coushatta, LA 71019-0432 (318) 932-5027 RICHLAND P. O. Box 368 Rayville, LA 71269-0368 (318) 728-3582 SABINE 400 Capitol St. - #107 Many, LA 71449-3099 (318) 256-3697 ST. BERNARD 8201 W. Judge Perez - Rm. 104 Chalmette, LA 70043-1696 (504) 278-4231

ST. CHARLES P. O. Box 315 Hahnville, LA 70057-0315 (985) 783-2731 ST. HELENA P. O. Box 543 Greensburg, LA 70441-0543 (225) 222-4440 ST. JAMES P. O. Box 179 Convent, LA 70723-0179 (225) 562-2330 ST. JOHN 1801 W. Airline Hwy LaPlace, LA 70068-3344 (985) 652-9797 ST. LANDRY P. O. Box 818 Opelousas, LA 70571-0818 (337) 948-0572 ST. MARTIN 415 Saint Martin St. St. Martinville, LA 70582-4549 (337) 394-2204 ST. MARY 500 Main St. - #301 Franklin, LA 70538-6144 (337) 828-4100 ST. TAMMANY 701 N. Columbia St. Covington, LA 70433-2709 (985) 809-5500 TANGIPAHOA P. O. Box 895 Amite, LA 70422-0895 (985) 748-3215 TENSAS P. O. Box 183 St. Joseph, LA 71366-0183 (318) 766-3931 TERREBONNE P. O. Box 9189 Houma, LA 70361-9189 (985) 873-6533

UNION P. O. Box 235 Farmerville, LA 71241-0235 (318) 368-8660 VERMILION 100 N. State St. - #120 Abbeville, LA 70510 (337) 898-4324 VERNON P. O. Box 626 Leesville, LA 71496-0626 (337) 239-3690 WASHINGTON Courthouse Bldg 900 Washington St Franklinton, LA 70438 (985) 839-7850 WEBSTER P. O. Box 674 Minden, LA 71058-0674 (318) 377-9272 W. BATON ROUGE P. O. Box 31 Port Allen, LA 70767-0031 (225) 336-2421 W. CARROLL P. O. Box 71 Oak Grove, LA 71263-0071 (318) 428-2381 W. FELICIANA P. O. Box 2490 St. Francisville, LA 70775-2490 (225) 635-6161 119 W. Main St. - Room 105 Winnfield, LA 71483-3238 (318) 628-6133

OFFICIAL US	E ONL	<u>.Y</u>			
Address Chan	ge				
Name Change	•				
Party Change					
Remarks					
Circle One:	PA	MV	RG	SDA	SS(Disability)
Received by:					

(318) 627-9938

PLACE IN AN ENVELOPE AND MAIL TO YOUR

REGISTRAR OF VOTERS

USE THIS FORM TO: 1) register to vote 2) change your address 3) request a name change 4) change party affiliation

TO REGISTER TO VOTE AND BE ELIGIBLE TO VOTE YOU MUST: 1) be a United States citizen 2) be at least 17 years old to register but must be 18 years old to vote 3) not be under an order of imprisonment for conviction of a felony 4) not be under a judgment of full interdiction or limited interdiction where your right to vote has been suspended 5) reside in the state and parish in which you seek to register and vote.

INSTRUCTIONS FOR COMPLETING THIS FORM: All information except your signature should be printed clearly in ink, preferably black, or typed. Fill in all boxes that apply to you.

Box 1: Indicate whether you are a citizen of the United States of America. Indicate whether you will be 18 years of age on or before election day.

Box 2: Provide full name. Do not use initials for middle or maiden name.

Box 3: 'Residence Address' means the address where you live and are registering to vote. If you claim a homestead exemption, you must list the address of that residence. Do not use a post office box for your 'Residence Address'. If you use a rural route and box number, draw a map in the space labeled 'Give Location.' Write in the names of the crossroads (streets) nearest to where you live. Draw an X to show where you live. Use a dot to show any schools, churches, stores or landmarks near where you live and write the name of the landmark. Check the box provided if mail is <u>not</u> delivered to your residence address by the post office. Complete 'Mailing Address' only if it is different from the 'Residence Address' or if mail is <u>not</u> delivered to your residence address.

Boxes 5 & 13: You must provide your LA driver's license number or LA special identification card number, if issued. If not issued, you must provide at least the last four digits of your social security number, if issued. The full social security number may be provided on a voluntary basis. If neither a social security number nor a LA driver's license number or LA special identification card number has been issued, and this form is submitted by mail, and you are registering to vote for the first time, in order to avoid additional identification requirements for first time voters, attach either a) a copy of a current and valid photo identification or b) a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

Boxes 7, 11 & 12: The items 'race/ethnic origin', 'email' and 'phone' are not required but are helpful. Email is protected from disclosure by law.

Box 8: If you do not complete this item, your party affiliation will be listed as 'none', unless you are presently registered with a party affiliation and no change is being made today. If you are not registering with a political party, circle 'none'. The recognized political parties are Democrat, Green, Libertarian, Reform and Republican or you may specify any other party affiliation.

Box 17: If you are using this form to request a change of name, you must print the name to be changed here.

Box 18: Date and sign the card with your signature or mark.

If returned by mail, place in an envelope and mail to the appropriate registrar of voters at the address found on the reverse side of this card. If you have not been issued a social security number or Louisiana driver's license number, you must mail the required documentation with your application. Your application or envelope must be postmarked 30 days prior to the first election in which you seek to vote based on the residence listed on this application.

NOTE: 1. If you decline to register to vote, this fact will remain confidential and will be used only for voter registration purposes. If you register to vote, the office where your application was submitted will remain confidential and will be used only for voter registration purposes. 2. Your social security number will also remain confidential and is intended to be used for voter registration purposes only.

QUESTIONS? Call your Parish Registrar of Voters OR call the Department of State at 1-800-883-2805 or (225) 922-0900.

COMPLETE AND CHECK ALL APPLICABLE BOXES AND CUT HERE BEFORE MAILING.

If you checked 'no' in re 2 NAME OF APPLICANT (PLE	sponse to eit	her of these questions, DO I	Will you be 18 years NOT COMPLETE THIS FOR FULL MIDDLE OR MAIDEN		ay? YES □ NO □
3 RESIDENCE ADDRESS HOUSE OR APT. NO & STREET (NO mail delivery to residential MAIL dddress, check have. ()	(MUST BE A) IF RURAL, ROUTE &			TATE ZIP	7
DATE OF BIRTH	5 * 800	IAL SECURITY # (CIRCLE ONE)	6 SEX (CIRCLE ONE)	7 ** RACE / ETHNIC ORIGIN	(CIRCLE ONE)
MONTH DAY YEAR	NO YES #	COROLL ONLY	MALE FEMALE	WHITE BLACK ASIAN HISPANIC	
8 PARTY AFFILIATION (CIRCLE		9 APPLICANT'S PLACE OF BIF	RTH		MOTHER'S MAIDEN NAME
DEM GRN LBT RFM REP OTHER (SPECIFY)	NONE	CITY OR TOWN	PARISH OR COUNTY	STATE COUNTRY	
11 *EMAIL		12 ** PHONE 13 LA DRIVER'S LICENSE / I.D. # (CIRCLE ONE) 14 Will you require assistance at the polls?(CIRC			stance at the polls?(CIRCLE
		HOME () DAY ()	NO YES #	NO YES IF YES, GIVE REAS	ON :
15 LAST RESIDENCE ADDRESS 16 PLACE OF LAST REGIS			STATE 1	7 FORMER REGISTERED NAME, IF	APPLICABLE
conviction of a felony, that I am state and parish, and that the fa	not currently und acts given by me ubsequent offens	der a judgment of full interdiction or li on this application are true to the be	mited interdiction where my right t st of my knowledge and belief. If I	that I am not currently under an order of by vote has been suspended, that I am a nave provided faise information, I may b ffense), or both. Any false statement m	bona fide resident of this be subject to a fine of not
more than \$2,000 (\$5,000 for si 18 SIGN YOUR NAME IN BOX		1			-